



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006
An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution
Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P
Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/IQAC/2017-18/01

Date: 21.10.2017

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 23.10.2017 at 1:30 PM in the Principal's office. Hence all the members are requested to attend the meeting without fail.

Agenda


1. Confirmation of minutes of previous meeting.
2. Upgradation of library and computer facilities.
3. Assessment of PO attainments for 2013 admitted batch
4. Quality assurance of examination and evaluation system.
5. Review of academic results.
6. Submission of consolidated feedback report
7. Implementation of PCI syllabus as recommended by JNTUK.
8. Recommendations for NBA accreditation.
9. Implementation of Add on courses.
10. Any other points with the permission of the chair.


IQAC Coordinator




Chairperson
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46




PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46





VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

Members

Name of the staff	Designation
Dr. Y Srinivasa Rao	Chairperson
Mr. P N Mallikarjun	IQAC Coordinator
Dr. P V Kamala Kumari	Member
Mr. K Vara Prasada Rao	Member
Mr. P Bala Krishnaiah	Member
Dr. K Raj Kiran	Member
Shri K.Pavan Krishna	Management Member
Mr. B Chandra Rao	Local Society Member
Mr. Ram Murthy	Parent Member
Mr. V S G Srinivas	Industry Member
Ms. Ayesha Begum	Student Member
Ms. K B Rajesh Babu	Alumni Member



4/10/15
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-466



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

Members attended

Name of the staff	Designation	Signature
Dr. Y. Srinivasa Rao	Chairperson	
Mr P N Mallikarjun	IQAC Coordinator	
Dr P V Kamala Kumari	Member	
Dr. K.Raj Kiran	Member	
Mr K Vara Prasada Rao	Member	
Mr P Bala Krishnaiah	Member	
Shri K.Pavan Krishna	Management Member	
Mr B Chandra Rao	Local Society Member	
Mr Ram Murthy	Parent Member	
Mr V S G Srinivas	Industry Member	
Ms Ayesha Begum	Student Member	
Ms. K B Rajesh Babu	Alumni Member	



PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-48



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

Confirmation of the previous minutes:

1. A complete digital student feedback system was developed to collect feedback twice a semester for B Pharmacy & M Pharmacy, thrice a year for Pharm D. The collected feedback was analysed by IQAC and sent to the Principal for further action.
2. The Sports committee requested for the timely upkeep of the ground and sports area and purchase of new sports kits and GB approved the same.
3. Collected feedback was analysed by IQAC and the analysis was sent to principal for further action.
4. As per the recommendations of IQAC, it was decided by the Academic monitoring committee that every faculty should attend at least two QIPs for an academic year in order to promote the culture of continuous learning among faculty.

Resolutions:

1. Based on the feedback obtained on facilities, it is recommended to upgrade the library and computer facilities.
2. The status of the passed out batch was discussed. PO attainments for this batch will be calculated and will be compared with the benchmarked attainments. Actions to be taken to improve the unattained courses have to be proposed by the IQAC.
3. To assure the quality of question paper and evaluation process it is recommended by the IQAC to bring major reformatations in framing mid question paper and evaluation.
4. IQAC instructed AMC to intensify the actions taken to improve academic results.
5. Academic results analysed by the exam cell. IQAC appreciated faculty members for their efforts in improving the results.
6. In view of the PCI Syllabus introduced by the JNTUK, it is suggested to AMC by IQAC to collect Course files.
7. Feedback on the teaching abilities, approachability and interaction with students will be taken to analyse the skills and behaviour of faculty with students.
8. IQAC strongly recommended to undergo NBA accreditation for the B Pharmacy Program and assigned coordinators for each criterion. It also instructed HoDs and all faculty members to follow NBA format for filing the documents.
9. The viability of add on courses should be fully explored. Keeping in mind the funding requirements of such add on courses, a proposal for such value added courses has to be prepared and sent to GB for consideration.

IQAC Coordinator



4. E. S. S. S.
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside VSEZ, Duvvada, Visakhapatnam-46



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/IQAC/2017-18/02

Date: 23.04.2018

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 26.04.2018 at 1:30 PM in the Principal's office. Hence all the members are requested to attend the meeting without fail

Agenda of the Meeting:

1. Confirmation of minutes of previous meeting.
2. Assessment of PO attainments for 2014 admitted batch.
3. Fixation of PO attainment target level for 2017 admitted batch.
4. Result analysis of 2017-18 AY semester I.
5. Review on the quality of mid question papers and answer script evaluation for 2017-18 AY semester II.
6. Review the quality of final year projects of 2017-18 AY
7. Academia - Industry interaction.
8. In house Research and development.
9. Student's feedback on faculty performance.
10. Infrastructure maintenance and upgradation.
11. Student Mentoring System.
12. Any other points with the permission of the chair.


IQAC Coordinator




Chairperson
PRINCIPAL

VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46


PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333: email: viptvizag@gmail.com

Members attended

Name of the staff	Designation	Signature
Dr. Y Srinivasa Rao	Chairperson	
Mr. P N Mallikarjun	IQAC Coordinator	
Dr. P V Kamala Kumari	Member	
Mr. K Vara Prasada Rao	Member	
Mr. P Bala Krishnaiah	Member	
Dr. K Raj Kiran	Member	
Shri K.Pavan Krishna	Management Member	
Mr. B Chandra Rao	Local Society Member	
Mr. Ram Murthy	Parent Member	
Mr. V S G Srinivas	Industry Member	
Ms. Ayesha Begum	Student Member	
Mr. K B Rajesh Babu	Alumni Member	



PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

www.vignanpharma.com (Approved by AICTE, PCI New Delhi & Affiliated to JNTUK) Estd.2006

An ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/IQAC/CIR/2017-18/02

26.04.2018

Minutes of Meeting

Confirmation of the Previous Minutes:

1. Governing Body members approved the proposal for upgradation of library, computer and facilities like new classrooms.
2. Exam cell instructed the faculty to follow Bloom's taxonomy while preparing question papers. Two sets of question papers should be given for Mid examination. Scheme of evaluation has to be provided along with the question papers. Question papers have to be submitted at least two days prior to examination and evaluation has to be done within the stipulated time. No delay is encouraged.
3. Course files along with course outcomes, lecture plans are collected from the faculty and maintained by AMC for the effective implementation of PCI syllabus.
4. IQAC instructed criterion coordinators to collect and file the documents as per NBA format.
5. Collected feedback was analysed by IQAC and the analysis was sent to principal for further action.
6. Various Add-on courses were proposed by the IQAC and the proposed courses were approved by the GB.

Resolutions:

1. The status of the passed out batch was discussed. PO attainments for this batch will be calculated and will be compared with the benchmarked attainments. Actions to be taken to improve the unattained courses have to be proposed by the IQAC.
2. The PO attainment target level for 2017 admitted batch is 2.3 out of 3.
3. The Pass percentage of 2017-18 AY semester I is analyzed and the measures to be taken to improve pass percentage were discussed. The committee decided to identify and motivate backlog students.



[Signature]
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46

4. Exam cell instructed the faculty to follow Bloom's taxonomy while preparing question papers. Two sets of question papers should be given for mid examination. Scheme of evaluation has to be provided along with the question papers. Question papers have to be submitted at least two days prior to examination and evaluation has to be done within the stipulated time. No delay is encouraged.
5. IQAC instructed Project Review Committee to submit a report on the quality of project conducted in the academic year.
6. Chairperson suggested to increase MoUs with industries for collaborative research and student internships.
7. IQAC reviewed the in-house research facilities and to strengthen R&D and improve publications.
8. Feedback on the teaching abilities, approachability and interaction with students will be taken to analyse the skills and behaviour of faculty with students.
9. The current state of infrastructure, cleanliness and maintenance of the college was discussed and it is proposed to frame a proper mechanism to ensure timely and regular cleanliness.
10. Student mentoring process was reviewed by the chairperson and expressed satisfaction with the way issues of students have been dealt by the assigned mentors.

Suggestions:

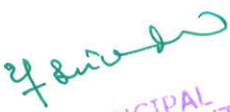
1. Mr Pavan Krishna suggested that faculty should go for quality publications (Scopus/SCI/WoS) in order to improve institutional h- index.
2. Mr.VSG Srinivas, Industry member suggested to increase industrial visits for students and faculty and also advised to train lab technicians on safety measures.


IQAC Coordinator




Chairperson

— PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duwada, Visakhapatnam-46


PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duwada, Visakhapatnam-46